



**E&J Estates**  
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**SCHEDULE OF CHARGES**  
**from 01 April 2026**

**Assignment**

Licence to Assign	£365.00 + VAT	£438.00
Notice of Assignment/ Mortgage (reasonable fee)	£140.00 + VAT per Notice	£168.00
Certificate of Compliance	£150.00 + VAT	£180.00

**Deed of Covenant**

Where Landlord & Tenant Sign	£365.00 + VAT	£438.00
Where only Tenant Signs	£240.00 + VAT	£288.00
Self Managed	£295.00 + VAT	£354.00

**Leasehold Enquiries**

Ground Rent Information and Receipt (Including Expedite Fee)	£95.00 + VAT £210.00 + VAT	£114.00 £252.00
Ground Rent & Ins Information & Receipt (Including Expedite Fee)	£135.00 + VAT £250.00 + VAT	£162.00 £300.00
Standard Enquiry Pack (Including Expedite Fee)	£215.00 + VAT £330.00 + VAT	£258.00 £396.00
Additional Enquiries	£65.00 From + VAT	£78.00
Updating via Land registry	£205.00 + VAT	£246.00
Updated Pack Fee	£110.00 + VAT	£132.00

**Subletting**

Initial Licence to Sublet	£75.00 + VAT	£90.00
Renewal Licence to Sublet	£65.00 + VAT	£78.00
Sublet Notice	£120.00 + VAT	£144.00

**Legal**

Variation review Fee	£250.00 + VAT	£300.00
Deeds of Variation	£1,675.00 + VAT	£2,010.00
Lease Extensions legals	£1,670.00 + VAT	£2,004.00
Property sales legals	£1,750.00 + VAT	£2,046.00
Permissions	£660.00 - £1,295.00 + VAT	£792.00 - £1,554.00
Permission Review Fee	£150.00 + VAT	£180.00
Desktop Valuations	£265.00 + VAT	£318.00
Copy of Leasehold Certificate	£53.00 + VAT	£63.60
Copy of Lease or part thereof	£180.00 + VAT	£216.00

**Credit Control**

Polite reminder	Free Free	Free
Second Reminder	£55.00 + VAT	£66.00
Solicitor Referral	£125.00 + VAT	£150.00
Breach of Lease Fee	£150.00 + VAT	£180.00
Consent to Forfeit Fee	£165.00 + VAT	£198.00

**Accounts**

Solicitor Unpaid Cheque Fee	£26.00 + VAT	£31.20
General Unpaid Cheque Fee	£52.00 + VAT	£62.40
Copy Statement	£25.00 + VAT	£30.00

Note:

Any "expedite" requests (other than those already noted) will incur an additional fee of not less than £115.00 + VAT